

# **KAZI NAZRUL UNIVERSITY**

# Office of the Controller of Examinations

Asansol – 713340 West Bengal, India

Ref No: KNU/CE/GD/2025/240 / 5<sup>th</sup> SEM (BACKLOG) Date: 06-11-2025

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# **Notice**

## Examination Enrollment for 5th Semester (Backlog Courses Only) – 2025

[For all awards of UG, Diploma, B.Tech, Integrated Animal Science, Allied Health Science, and Law]

All concerned UG 5th Semester students (2022 and 2021 batches only) are hereby informed that the Academic-cum-Examination Enrollment process for all awards of UG, Diploma, B.Tech, Integrated Animal Science, Allied Health Science, and Law for Backlog Courses will be open as per the schedule given below:

UG Award	Starting Date	Closing Date & Time
B.A., B.Sc., B.Com (Hons)	6th Nov 2025	21st Nov 2025 (up to 11:55 p.m.)
B.A., B.Sc., B.Com (Program), LL.B., B.A. LL.B., B.Com LL.B., Allied Health, B.Tech, Diploma, BBA, BCA, BHM	10th Nov 2025	21st Nov 2025 (up to 11:55 p.m.)

### **Enrollment Process**

Students must complete their Academic-cum-Examination Enrollment through the following link and submit a hard copy of the Enrollment Form to their respective colleges immediately after completion.

## https://knuconnect.eazyclasses.com

User ID: Registration Number Password: Registration Number

### **Steps to Follow:**

- 1. Select Backlog Courses.
- 2. Enter Academic Bank of Credits (ABC ID) / Automated Permanent Academic Account Registry (APAAR ID).
- 3. Enter Date of Birth.
- 4. Enter Father's Name
- 5. Upload a recent photograph (within 100 KB).
- 6. Upload signature (within 100 KB).
- 7. Download the Admit Card after completing the Academic-cum-Examination Enrollment and payment process.

**Note:** Updating/verification of ABC ID / APAAR ID is compulsory. Without a valid ABC ID, students will not be able to view their marksheets in DigiLocker.

Please refer to the following notice for instructions to create an ABC ID: <a href="https://www.knu.ac.in/view-announcement-details/414">https://www.knu.ac.in/view-announcement-details/414</a>



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## **Assistance and Support**

For any issues (such as password reset, login problems, etc.), students are advised to contact:

Email: help.coe@knu.ac.in

Helpline Number: 8116428990 (available from 10:30 a.m. to 5:30 p.m.)

(DETAILS ROLL LIST) DR will be available in the report section of the concerned colleges or departments after completion of the form-fill-up process.

## **Examination Fees for Backlog Courses**

Award Type	Examination
	Fee per Course
B.A. / B.Sc. / B.Com (Hons. & Program)	₹125/-
BBA / BCA / BBA (T&H) / MSW	₹225/-
LL.B. / B.A. LL.B. / B.Com LL.B.	₹275/-
Diploma / B.Tech.	₹125/-
P.G. (M.A. / M.Sc. / M.Com / MCA including Integrated Animal Science)	₹150/-
MBA / LL.M. / Allied Health Courses	₹175/-

#### Other Examination-related Fees:

Description	Amount	Remarks
Centre Fee (including	₹100/-	Concerned college will transfer 80% of the
Generator Charge)		centre fee to the Examination Centre.
Form Processing Fee	₹15/-	To be retained by the college.

### **Important Instructions**

- 8. After successful Academic-cum-Examination Enrollment, students will be eligible to appear in the examination.
- 9. Any incorrect enrollment must be reported to the concerned college office immediately for correction.
- 10. Students will be able to download their Admit Cards only after completing the enrollment process and payment.
- 11. Both User ID and Password are the student's Registration Number.
- 12. Passwords can be reset through the "Forgot Password" option (OTP verification to the registered mobile number), or by contacting the concerned college, helpline number, or help email.
- 13. Any further updates or changes will be communicated in due course.

Sd/-

Controller of Examinations Kazi Nazrul University

#### CC:

- All concerned Principals of affiliated colleges and Heads of Departments, KNU for necessary action.
- All concerned Officers for necessary action.
- System Administrator for uploading on the University website.
- Guard File.